

Open Water Swimming Event

Pre-Event Planning Checklist			
Event			
Local Host(s) & Personnel			
Scheduled Venue			
Scheduled Date		Scheduled Time	
Contingency plans (in case of adverse conditions, delays, etc)			
Local Safety Authority			
Proposed Course Location and Layout			
Proposed Safety Craft Plan (including first responders, transport, wildlife and traffic control)			
Proposed Lifeguard Plan			
Proposed Officials Craft Plan			
Proposed Feeding Station(s) (Location(s), size, access)			
Emergency Plan (from incident to medical care)			
Local Water Quality Agency			

Please attach satellite map showing proposed course (with dimensions), buoys, safety craft, feeding station(s), expected currents, potential hazards, on-shore landmarks, and emergency egress.

Race Day Conditions			
Technical Meeting (Date/Time/Place)	To include start, finish, turns, safety craft, withdrawal procedures, anticipated conditions		
Pre-Race Briefing (Date/Time/Place)	To include course review, tides, currents, marine life, safety craft, withdrawal procedures, jewelry/nail inspection, roll-call		
Safety Craft (Number and locations)			
Lifeguards (Number and locations)			
Anticipated weather conditions through finish			
List any changes from original race organization			
Air Temperature		Water Temperature	
Water Quality Test (Date/Time/Results)			
Event Personnel			
Position	Name	Phone	Radio (Y/N)
Chair- Management committee			
Chief Referee			
Safety Officer			
Clerk of Course			
Recorder			
Medical Officer			
USA Swimming Staff			
On-Site Emergency			
On-Site Safety Authority			
Doping Control Officer			

Athlete Questions for Open Water Race Organizers

Who is the Local Host and who will be the key officials?

Please list dates, times, and locations for the race, the technical meeting, and pre-race briefing

What law enforcement agency has control over the venue?

What medical personnel will be on-site at the venue?

What is the lifeguard/first responder plan?

Will water quality tests be conducted within 24 hours prior to the race, and will those results be distributed to the participants?

Can I get a copy of the written emergency plan, from incident to medical care?

Can I get a satellite image of the venue showing the proposed course (with dimensions), buoys, safety craft, feeding station(s), expected currents, potential hazards, on-shore landmarks, and emergency egress?

Please detail the start, finish, turns, safety craft, withdrawal procedures, and anticipated conditions including air/water temperatures, tides, currents, and potential hazardous marine life.

Please provide a contact list for the following people; Race Committee Chair, Chief Referee, Safety Officer, Clerk of the Course, Recorder, and Medical Officer.

Please provide a contact list and location for Local Emergency, Local Hospital, and Local Pharmacy.